



OFFICE OF THE MEDICAL SUPERINTENDENT
ASSOCIATED HOSPITAL GOVT. MEDICAL COLLEGE BARAMULLA

associatedhospitalgmcbaramulla@gmail.com

SHORT TERM TENDER NOTICE

For and on behalf of Lt. Governor of Jammu and Kashmir Union Territory, and in view of urgency sealed tenders affixed by revenue stamps of Rs.2 are invited from registered/authorized contractors for undertaking Annual Maintenance Contract (AMC) of RO Plant and RO Water Filters for a period of 01-year.

NOTICE INVITING TENDER FOR ANNUAL MAINTENANCE CONTRACT OF RO WATER FILTERS

Schedule of Events

Nature of the Work	Annual Maintenance Contract of RO Water Filters
Cost of Tender Document	Nil
Quantity	Annual Maintenance Contract of • RO Water Filters Plant (outside Casualty) • RO Water Filters (08 RO Water Filters)
Earnest Money Deposit (EMD)	Rs.5,000/- EMD to be paid through NEFT/RTGS. Bank account details: Jammu & Kashmir Bank Current A/c. no. 0528040500000743 on or before bid Submission closing time as mentioned in the tender document/corrigendum.
Date and time of Publishing of e-tender	16/07/2024, 14:00 hrs.
Website for downloading Tender Document	http://gmcbaramulla.com
Bid Submission Start Date & Time	18/07/2024, 09:00 hrs.
Bid Submission Closing Date & Time	25/07/2024, 14:00 hrs.
Venue for Technical Bid opening	Office of Medical Superintendent AH GMC Baramulla
Date, Time and Venue of opening of Commercial bids	Will be intimated later to the technically qualified bidders
Nature of the Work	Annual Maintenance Contract of RO Water Filters
Cost of Tender Document	Nil

Handwritten signature and initials

Tender For Providing AMC Services for RO Water Filters



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1) Scope of work:

1. Location of RO Plant: Outside casualty area of AH GMC Baramulla.

2. Particulars;

Particulars
The AMC is for monthly preventive checks as well as for break down maintenance and includes repair and replacement of the following parts free of charge during the AMC Period :-
All kinds of filters
Pre-filter candle
Carbon block
RO Membrane
Flow Restrictor Tube
Post Carbon Filter
RO Pump
Adapter
All Valves
PCB (circuit)
TDS Controller
SV (Stopper)
Motors
Worn out parts etc.

3. ROs will be checked on monthly basis to ensure the TDS level is within the permissible limits.
Filter/candle and Membranes must be replaced quarterly.
4. It may be ensured that rates for parts of authorized brand or of standard quality only will be considered for replacement/repair under AMC. In case it is found at a later stage that sub- standard/inferior quality items supplied, necessary action will be taken against firm, including forfeiture of Performance Security and debarring them for quoting future tender.
5. If the contractor fails to undertake the job satisfactorily at any period of time or withdraws his services, the AH GMC BARAMULLA has every right to cancel the contract and forfeit the EMD/Performance security without assigning any reason what so ever.



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2) The terms & conditions for AMC for the period of one year w.e.f. Award of contract are as follows:-

- a. The firm will start working immediately after award of the contract.
- b. The firm will maintain the ROs as it is and where it is basis and will not charge extra money for any repairs.
- c. The firm will attend to all complaints on receipt of information about breakdown/repair from the MS Office directly. The services would be provided on regular basis during day time and in case of emergency beyond working hours including holidays.
- d. Proper record of servicing & repair etc. of the breakdown/maintenance would be maintained by the firm.
- e. No advance payment will be made in any case. The bills would be submitted after completion of each quarter.
- f. No increase in amount shall be considered during the full period of AMC i.e. for one year. Charges like transportation fare etc. for providing the services for attending the complaints covered under this AMC will not be admissible.
- g. Violation of the any clause mentioned above will entail cancellation of the contract.
- h. The Commission has the rights to terminate this AMC at any time without assigning any reason what so ever, if the services are found to be unsatisfactory.

3) The rates quoted will remain valid for one year from the date of acceptance of this institutions award of contract. However, the contract can be extended for a further period of one year at the discretion of this Commission on the same rates and the same terms and conditions.

4) The bidder who has quoted lowest rates will be considered.

5) The firm must have experience of at least 02 years in the maintenance of ROs/Water purifiers. The prospective bidder must also furnish a copy of PAN, **GSTIN**. In the absence of these documents, the quotation will not be entertained.

6) All quotations should be submitted before the time & date fixed for the receipt of quotations. Offline quotation will not entertained.

7) Earnest Money of Rs. 5,000/- in the form NEFT/RTGS in favour of medical superintendent AH GMC Baramulla should be submitted on or before the closing date by the bidder and documentary evidence in this regard is also required to be submitted along with Tender Documents at the time of submission of bid. The EMD will not carry any interest. EMD of unsuccessful Tenderers will be returned/refunded once the work is awarded to successful bidder. Offer without Earnest Money will be ignored. The earnest money/bid bond deposited by the bidder shall be forfeited by office of Medical Superintendent AH GMC Badue to following reasons:

- (I) If tender is withdrawn during the validity period i.e. completion of process of awarding the contract.
- (II) If tender is varied or modified in any manner during the validity period or any extension thereof.
- (III) If a Tenderer, whose tender has been accepted, fails to furnish security deposit/performance bank guarantee within 10 (Ten) days of award of the contract. The bid will be cancelled and Earnest Money forfeited. The earnest money/bid bond of unsuccessful bidders will be returned after completion of the process.

18 The E M D of successful Tenderer will be held as Performance Security by the Commission. This will be refunded on successful completion of the AMC.



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3) ELIGIBILITY CRITERIA

- 1.1 Companies/Bidders should be in existence for over two years in the business of providing AMC Services for RO Water Filters.
- 1.2 The firm/company should have a previous contract for AMC of RO Water Filters for at least one year with a Government Department/Public Sector Undertaking in Delhi or NCR. The company should furnish its contract documents with a Govt. office for the last one year.
- 1.3 The commercial bid would be opened only after the technical bid is found satisfactory. Tender received after the prescribed cut-off date and time will be rejected forthwith.
- 1.4 The Vendor should submit an undertaking with the Technical Bid to the effect that he or his firm has not been black listed by any of the Departments/Organizations of the Government of India/Government of NCT of Delhi and no criminal case is pending against the said firm on the date of submission of this bid (Prescribe Performa as per Annexure E).
- 1.5 The vendor must furnish details of GST No. and PAN No. in Annexure-A and also upload the scanned copy of these documents in e-procure portal as specified.
- 1.6 The rates quoted should be firm and in Indian Rupees. In case of any difference / discrepancy between the rates quoted in figures and words, the later shall prevail.
- 1.7 A copy of this Tender Document with each page duly signed by the authorized signatory (who has signed the Bid), should also be submit Commercial bids only as per the format enclosed.
- 1.8 Conditional bids shall not be considered and will be rejected out-rightly at the first instance.



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Annexure – A

3) DECLARATION

1. I/We have read the Terms & Conditions to BIDDERS and accepted the same. I/We have made my /our offer keeping in view of all these conditions forming part of the tender inquiry.
2. I/We have remitted an EMD of Rs. 5,000/- (Rupees five thousand only) vide NEFT/RTGS NO. dated .
A copy of the Tender Document with each page duly signed (by the signatory signing this Declaration and the Bid Proforma) is also submitted.
- 3.
- 4.
- 5.
- 6.
7. GST No. of the Bidder:
8. PAN No. of the Bidder:
9. (Mandatory)
- 10.
11. Mobile No. :
12. Telephone No.:
13. Place:
14. Date:
15. Bidder with Seal

Signature, Name and Address of the



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Annexure – C

Proforma for Technical Bid

Name of the Tendering Company/Firm/Agency		
Name of the Director of the Company/Active Partner of Firm/Authorized Agent/Proprietor		
Full Address & Tel. No.		
E mail Address		
Date of commencement of Business		
Status of the organization (i.e whether proprietorship, partnership,Pvt. Ltd., etc.)		
GST/PAN No. of the Organization (upload copy)		
Details of two prominent organizations served/being served with similar services (Also attach a comprehensive list of the organizations served in the recent past)	Name and Address	Annual Cost of Contract
Do you agree with the terms and conditions stipulated in Annexure-B		

Declaration:

It is certified that the information furnished above is correct to the best of our knowledge & belief.

We have gone through the terms and conditions stipulated in Annexure-B and confirm to abide by same. We have seen the samples of the material to be lifted from AH GMC Baramulla. A copy of the terms and conditions with its all pages signed, in token of acceptance of the same is uploaded.

Signature.....

Place-----

Name.....

Date.....

Designation.....



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Annexure- D

Proforma for Commercial Bid

BOQ for Maintenance and Repair of ROs in AH GMC BARAMULLA

Description of Work (Maintenance/Repair and Replacement	Rate in lump sum includes Maintenance/Repair and Replacement of equipments/items as listed in Scope of work. Preventive Visits and visits on calls. Replacement of Filter/candle and Membranes quarterly. (in Rupees) inclusive of GST/ Service Charges etc.
Maintenance/Repair and Replacement of equipments/items as listed in Scope of work. Preventive Visits and visits on calls. Replacement of Filter/candle and Membranes quarterly.	
<p align="right">Taxes Total(Rs.)</p>	

Amount in Words: _____

Note:

1. All material/items shall be confirming to specifications/standards.
2. Stickers showing the service date and due date for service shall be pasted on ROs.
3. Monthly Preventive visits may be made.
4. Filter/candle and Membranes may be replaced quarterly.
5. The bidder will have to quote inclusive of GST/any other taxes applicable for the above item.
6. AH GMC reserves the right to accept or reject any offer without assigning any reasons whatsoever.
7. AH GMC reserves the right to cancel this tender in case the proposal received is not satisfactory.
8. It is certified that the information furnished above is correct to the best of our knowledge & belief.

Place _____

Date.....

Signature.....

Name.....

Seal of the Organization

Designation.....

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Annexure – E

**SELF – DECLARATION - NON BLACKLISTING
(Scanned copy to be uploaded in e-procure portal)**

To

Medical
Superintendent
AH GMC
Baramulla

In response to this Commercial Bid, I/We hereby declare that presently our Company/firm M/s _____ is having unblemished record and is not declared ineligible for corrupt and/or fraudulent practices either indefinitely or for a particular period of time by any State/Central Government/PSU/Autonomous Body.

We further declare that presently our Company/firm M/s _____ is not blacklisted and not declared ineligible for reasons other than corrupt & fraudulent practices by any State/Central Government/PSU/Autonomous Body on the date of Bid submission and no Criminal case is pending against the firm/employees.

If this declaration is found to be incorrect at any stage then without prejudice to any other action that may be taken, my/our EMD deposit may be forfeited in full and the award of work contract if any to the extent may be cancelled.

Thanking you,

Place: _____

Date: _____



Signature:

Name:

Designation: _____