



OFFICE OF THE PRINCIPAL GOVERNMENT MEDICAL COLLEGE BARAMULLA

principal@gmcbaramulla.com | www.gmcbaramulla.com | ☎ 01952-238140

Supply of Customized CT Envelope Bags to Associated Hospital, GMC Baramulla Tender Notice No: 23-GMCB of 2024, Dated: 17-12-2024

E-Tenders are invited for and on behalf of Governor of Jammu & Kashmir Union Territory through Principal, Govt. Medical College Baramulla for supply of **Printing and Stationery Material** as per the Annexure "A" to this tender notice from **Firms / Companies / Authorized dealers for Govt. Medical College & Associated hospital Baramulla on urgent basis**. The detailed tender document can be downloaded from the website www.gmcbaramulla.com and www.jktenders.gov.in w.e.f. 17-12-2024 to 31-12-2024.

The tender details and schedules as per following.

Item Description	Tender fee	EMD
Supply of Customized CT Envelope Bags Items to A H GMC Baramulla	Rs.500.00	Rs. 20,000/-

Date & Time of release of bid	17/12/2024 (05:00 PM)
Last date for entertaining any clarification/representation	18/12/2024 (05:00 PM)
Online bid submission start date	18/12/2024 (05:00 PM)
Last date for submission of online bids	31/12/2024 (11:00 AM)
Opening of Technical bids	02/01/2025 (03:30 PM)

- Any query to clear can be done through email id on principalmedicalcollegebla@gmail.com.
- The competent authority reserves the right to accept or reject the tenders received or cancel the whole tendering process without assigning any reason thereof.

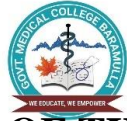
Sd/-
Principal/Dean
Govt. Medical College,
Baramulla

NO:-GMCB/PO/2024-25/1547/3079-85

Dated: 17- 1 2 -2024.

Copy to the:-

1. Administrative Secretary to Govt., Health & Medical Education Department, for information..
2. Director, Finance, Health & Medical Education Department, J&K, Jammu.
3. Joint Director, Information Department, Kashmir, Srinagar with the request to publish the NIT in two leading dailies of the UT.
4. Chief Accounts Officer GMC Baramulla for information.
5. Medical Superintendent Associated Hospital GMC Baramulla for information.
6. In-charge Website GMC Baramulla to upload this notice on official website of GMC Baramulla.



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E-tender for Supply of Customized CT Envelopes to Associated Hospital GMC Baramulla ---

Detailed instructions to the tenderers:

1. Scope of contract

The bids are invited for printing of materials detailed in schedule of requirement in “Annexure A” needed for Government Medical College and Associated Hospital, Baramulla.

- The rates quoted shall have to be inclusive of all charges. Any revision in the present rate of taxes issued by Govt. of India/State Govt. during currency of this contract may be allowed by the Institute subject to Actual documentary evidence of such notification.

- **The interested bidders may reach Procurement Office, GMC Baramulla for samples and customization of the respective printing material before the last date of submission of bids.**

2. Bid document cost and EMD

The cost of tender document shall be furnished in the shape of Demand Draft in favour of **Chief Accounts Officer GMC Baramulla.**

The bidder has to furnish scanned copy of the demand draft online before the due date of submission of technical bid. **However, original instruments of bid document, cost and EMD in a sealed envelope clearly super scribed as bid for Supply of Customized CT Envelopes with bid reference No. and the name of the bidder must reach the tender inviting Authority by post / courier on or before the opening of technical bid, failing which the bid shall be rejected.** Firms which are registered as MSME units shall be considered for exception of EMD as well as cost of tender document.

3. Forfeiture of bid security

The bid security will be forfeited in the following cases:-

- a) When bidder withdraws or modifies the offer after opening of tender and before acceptance of tender
- b) When bidder does not execute the agreement, if any, prescribed within the specified time or extended time by competent authority on the request of the bidder
- c) When he fails to submit samples of quoted items on demand within the prescribed time.
- d) When bidder violates any terms and conditions of the tender documents.

4. Period of validity of bid.

- a) The bid must remain valid for minimum of 180 days from the date of opening of technical bid. A bid valid for a shorter period shall be rejected by the tender inviting authority as nonresponsive.
- b) The bidder cannot withdraw his bid within bid validity period and also after execution of rate contract agreement or issuance of supply order for any of the agreed items.



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5. Duration of contract

Once the rate of contract is finalized the rate contract shall be valid for a period of **one year** from the date of awarding of contract. However, in case of emergency, the same can be extended for a maximum of 03 months after proper approval from the tender inviting authority.

6. Submission of bids

The bids are to be submitted online in two parts in the e-tender portal (www.jktenders.gov.in). Each process in the e-procurement is time stamped and the system can detect time of login of each user including the bidder.

a) Part 1-

The technical bid shall be submitted on the tendering portal with all the required documents as mentioned in tender document. **However, a copy of the same shall reach the office of the tender inviting authority before the date of opening of technical bid, failing which tenders are liable to be rejected.**

Address for submission of documents: (Procurement Office, Govt. Medical College Kanthbagh Baramulla, J&K)

The list of scanned documents to be uploaded online in PDF format are mentioned below:

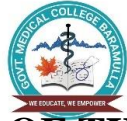
- ii) Format T1 Details of bidder
- iii) Format T2 Declaration form
- iv) Scanned copy of demand draft for cost of tender document and EMD.
- v) Copy of pan card.
- vi) Registration Certificate as per existing norms from Government Department.
- vii) Proof of GST registration and latest tax clearance.
- viii) Latest Income Tax Clearance Certificate.
- ix) Earnest money involved in the quantities of the quoted items in the shape of CDR/FDR.
- x) Valid Printing/Trading Licence issued by Municipal/Local District Council Authorities as applicable.

b) Part 2 –

Price bid format (BoQ) is not enclosed in the bid document. It has to be downloaded from the e-procurement portal (jktenders.gov.in). The price bid format (excel sheet available in e-Tender portal) is specific to a bid and is not interchangeable. The price bid format file (BoQ itemwise –Form Based) shall be downloaded from the e-Tender portal and the bidders shall fill up only following fields in the sheet BoQ1:

Column 7 Rates in Rs./paise per unit

Column 9 Tax Amount in Rs./ Paise per unit



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Quantities shown in the Price Bid are only indicative. The actual quantity shall be worked out later on as per requirement.

7. Signing of the BID

The bidder shall digitally sign on all statements, document, certificates uploaded on his own responsibility for the correctness / authenticity. If any of the information furnished by the bidder is found to be false/fabricated/bogus, the EMD /bid security shall stand forfeited and his /her name shall be recommended for blocking of portal registration and the bidder is liable to the blacklisted.

8. Price BID Opening

The opening of the price bid shall be done online by the tender inviting authority or his authorized representative. Only the price BIDs of the firms qualified in the detailed scrutiny and evaluation of the technical bid and samples verification, if any, conducted by the technical committee / Tender inviting Authority shall be opened in the second round.

9. Award of contract

The contract will be awarded to the lowest evaluated responsive bidder. In case of L1 rates being quoted by more than one bidder the quantity to be supplied shall be equally divided amongst them.

In case L1 bidder fails to execute the contract/supply the items, those items will be re-tendered.

10. Performance security

The EMD of success bidders shall be retained as performance security and shall be returned only after successful completion of the contract. In case of an MSME, the successful bidder will have to submit a performance security of the same amount as EMD for a period of one year.

11. Payments

No advances payments towards cost of items will be made to the bidder.

Payment shall be made after receipt of quality test report from government approved test laboratories and found as of "STANDARD QUALITIES" and bills shall be cleared after receipt of funds from the Govt. The bidder must undertake that the continuity of the supplies to the Govt. Medical College Baramulla shall be maintained even in case there is delay in the payments by GMC Baramulla and as\ due to delay in release of funds by the Union Territory of Jammu and Kashmir.

12. Rate–Revision:

Successful bidders shall not be entitled for any rate–revision of price for any reason except Govt levies which become applicable after finalization of rates along with adequate documentary proof thereof.



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13. Penalties:

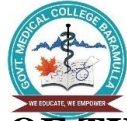
In the event of the agency failing, declining, neglecting or delaying the supply of the materials or in the event of any damage occurring or being caused by the agency or in the event of default or failure by the agency or if the goods supplied do not conform the order to the ordered specifications or sample the institute shall without prejudice to any other remedy available to it under law for the time being in force in J&K State take recourse to all or any of the following penal action against defaulted agency:

- Make risk purchase from alternative source or from open market at the risk and cost of defaulted agency, out of the amount of Security Deposit/Earnest Money deposited by the agency/balance payment.
- For delay in supply of items beyond stipulated delivery period of supply order, Institute may accept the supplies after imposing penalty as per following.
- First extension up to 03days or part there of @3%of the delayed supply.
- Second extension up to 07days @5%of the delayed supply.
- In case of delay beyond a week supply shall be arranged from alternative sources.
- In case of default the Institute will have to procure the ordered items from the open market/another party at the firm's risk and expenses under Risk Purchase clause.
- Forfeit the Security Deposit/Earnest Money and/or
- Recover the amount of the loss caused by the damage, failure or default(including the consequential damages)as may be determined by the Institute.

14. Jurisdiction of Courts

All disputes arising out of this bid will be subject to the jurisdiction of courts of law at Baramulla only.

Sd/-
Principal/Dean
Govt. Medical College
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**DETAILS OF THE BIDDER
Format T1**

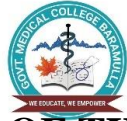
GENERAL INFORMATION ABOUT THE BIDDER				
1.	Name of the Bidder			
	Registered address of the Firm			
	State		District	
	Telephone No.		Fax	
	e-mail		website	
CONTACT PERSON DETAILS				
2.	Name		Designation	
	Telephone No.		Mobile No.	
COMMUNICATION ADDRESS				
3.	Address			
	State		District	
	Telephone No.		Fax	
	e-mail		website	
TYPE OF THE FIRM				
4.	Private Ltd.		Public Ltd.	Proprietorship
	Partnership		Society	Others Specify
	Registration No. and date of registration			
NATURE OF BUSINESS				
5.	Manufacturer		Authorized Representative/ Stockist/dealer	
6.	Direct Importer			
7.	GST Registration			
8.	PAN: Furnish the copy of the PAN			



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9	Bank Details of the Bidder: The Bidders have to furnish the bank Details as mentioned below for return of EMD /Payment for supply if any (if selected)			
	a. Name of the bank		:	
	b. Full address of the Branch Concerned		:	
	c. Account no. of the bidder		:	
	d. IFS Code of the Bank		:	
	<i>Date</i>	<i>Office Seal</i>	<i>Signature of the bidder /Authorized Signatory</i>	



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(To be submitted in *Part – I Technical Bid*)

(Format T2)

DECLARATION FORM

(Affidavit before Executive Magistrate / Notary Public)

(To be submitted on Rs. 100/ non judicial stamp paper)

I / We
having My / our office at.....do declare that I / We
have carefully read all the terms & conditions of bid of GMC Baramulla, for the supply of
..... (Name of the item). Our quoted price if approved will remain valid for a period of
one year from the date of approval. I will abide with all the terms & conditions set forth
in the Bid document Reference no..... along with the
subsequent amendment, if any.

I/We do hereby declare I/We have not been de-recognised / black listed by any State Govt. / Union
Territory / Govt. of India / Govt. Organization / Govt. Health Institutions for supply of Not of Standard
quality item/ Non-supply.

I/We agree that the Tender Inviting Authority can forfeit the Earnest Money Deposit and or Performance
Security Deposit and blacklist me/us for a period of 3 years if, any information furnished by us proved to
be false at the time of inspection /verification and not complying with the Bid terms & conditions.

I / We do hereby declare that I / we will supply the _____ as
per the terms, conditions & specifications of the bid document and hereby further declare that I/We
will supply the items as per specifications/make shown in the BOQ.

Signature of the bidder: Seal and Date:

Name & Address of the Firm:



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Annexure "A"

Tender Reference No: 23-GMCB OF 2024

Tender Name: Supply of Customized CT Envelope Bags

S. No.	Particulars	Rate including all taxes
1.	Coloured Customized CT Envelope Bags 350gsm (14.5×18.5) with customized printing	

**Sd/-
Principal/Dean
Govt. Medical College
Baramulla**