



**OFFICE OF THE PRINCIPAL  
GOVERNMENT MEDICAL COLLEGE BARAMULLA**

[principal@gmcbaramulla.com](mailto:principal@gmcbaramulla.com) | [www.gmcbaramulla.com](http://www.gmcbaramulla.com) | ☎ 01952-238140

**E- Tender Notice No: 25-GMCB of 2024-25 Dated: 03 - 01 - 2025**

Short Term E-Tenders are invited for and on behalf of Governor of Jammu & Kashmir Union Territory through Principal, Govt Medical College Baramulla for **Supply of Pathological Items** as per the Annexure “A” to this tender notice from **manufacturers / firms / companies / authorized dealers to Govt Medical College & Associated hospital Baramulla on urgent basis**. The tender document can be downloaded from the website [www.gmcbaramulla.com](http://www.gmcbaramulla.com) and [www.jktenders.gov.in](http://www.jktenders.gov.in) w.e.f. **03-01-2025 to 17-01-2025**.

**The tender details and schedules as per following.**

Item Description	Tender fee	EMD
Supply of Pathological Items to GMC Baramulla.	Rs.500.00	Rs. 20,000/-

Date & Time of release of bid	03/01/2025 (05:00PM)
Last date for entertaining an clarification/representation	04/01/2025 (05:00PM)
Online bid submission start date	04/01/2025 (05:00PM)
Last date for submission of online bids	17/01/2025 (11:00AM)
Opening of Technical bids	20/01/2025 (03:30PM)

- Any query to clear can be done through email id on [principalmedicalcollegebla@gmail.com](mailto:principalmedicalcollegebla@gmail.com).
- The competent authority reserves the right to accept or reject the tenders received or cancel the whole tendering process without assigning any reason thereof.
- The items which shall be available with JKMSCL shall not be procured through this tender.

**Sd/-  
Principal/Dean  
Govt. Medical College,  
Baramulla**

NO:-GMCB/PO/2024-25/1508/3241-47

Dated: 03-01-2025.

**Copy to the:-**

1. *Administrative Secretary, Health & Medical Education Department, J&K, Jammu for favour of information.*
2. *Director, Finance, Health & Medical Education Department, J&K, Jammu for favour of information.*
3. *Joint Director, Information Department, Kashmir, Srinagar with the request to publish the NIT in two leading dailies of the UT.*
4. *Chief Accounts Officer GMC Baramulla for information.*
5. *Medical Superintendent Associated Hospital GMC Baramulla for information.*
6. *In-charge Website GMC Baramulla to upload this notice on official website of GMC Baramulla.*



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## E-tender for supply of Pathological Items to GMC Baramulla. ---

### Detailed instructions to the tenderers:

#### **1. Scope of contract**

The bids are invited for supply of items detailed in schedule of requirement in “Annexure A” needed for Government Medical College and Associated Hospital, Baramulla.

#### **2. Eligibility criteria**

Bidder shall be either a manufacturer/ importer or an authorized representative/stockiest/distributor of the manufacturer, with an average turnover of 10 lakhs each for last three financial years. Only those authorized representatives/stockiest/distributor shall be permitted to participate in the e-bid who have a letter of authorization from original manufacturer/ importer.

The proof of turnover is to be furnished in format T3 certified by the chartered accountant and supported by audited annual statement.

#### **3. Bid document cost and EMD**

The cost of tender document shall be furnished in the shape of Demand Draft in favor of **Chief Accounts Officer GMC Baramulla**.

The bidder has to furnish scanned copy of the demand draft on line before the due date of submission of technical bid. **However, original instrument of bid documents cost and EMD in a sealed envelope clearly super scribed as bid for Supply of Pathological Items to GMC Baramulla. with bid reference No. and the name of the bidder must reach the tender inviting Authority by post / courier on or before the opening of technical bid, failing which the bid shall be rejected.**

Firms which are registered as MSME units shall be considered for exception of EMD as well as cost of tender document.

#### **3. Forfeiture of bid security**

The bid security will be forfeited in the following cases:-

- a) When bidder withdraws or modifies the offer after opening of tender and before acceptance of tender
- b) When bidder does not execute the agreement, if any, prescribed within the specified time or extended time by competent authority on the request of the bidder
- c) When bidder does not deposit the security money after the supply order is given.
- d) When he fails to submit samples of quoted items on demand within the prescribed time.
- e) When bidder violates any terms and conditions of the tender documents.



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## **4. Period of validity of bid.**

a) The bid must remain valid for minimum of 180 days from the date of opening of technical bid. A bid valid for a shorter period shall be rejected by the tender inviting authority as nonresponsive.

b) The bidder cannot withdraw his bid within bid validity period and also after execution of rate contract agreement or issuance of supply order for any of the agreed items.

## **5. Duration of contract**

Once the rate of contract is finalized the rate contract shall be valid for a period of **one year** from the date of awarding of contract. However, in case of emergency, the same can be extended for three months with the approval of Purchase Committee, GMC Baramulla.

## **6. Submission of bids**

The bids are to be submitted online in two parts in the e-tender portal ( [www.jktenders.gov.in](http://www.jktenders.gov.in)). Each process in the e-procurement is time stamped and the system can detect time of login of each user including the bidder.

### **a) Part 1-**

The technical bid shall be submitted on the tendering portal with all the required documents as mentioned in tender document. **However, a copy of the same shall reach the office of the tender inviting authority before the date of opening of technical bid, failing which tenders are liable to be rejected.**

**Address for submission of documents: (Procurement Cell, Govt. Medical College Kantbagh Baramulla, J&K)**

The list of scanned documents to be up loaded online in PDF format are mentioned below:

- i) Format T1 Details of bidder
- ii) Format T2 Declaration form
- iii) Format T3 Annual turnover statement by charter accountant.
- iv) Format T4 Details of items to be quoted
- v) Authorization letter from original manufacturer.
- vi) Scanned copy of demand draft for cost of tender document and EMD.
- vii) Copy of pan card.
- viii) Proof of GST registration.
- ix) Letter of undertaking.
- x) Non conviction certificate.



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## **b) Part 2 –**

Price bid format (BoQ) is not enclosed in the bid document. It has to be downloaded from the e - procurement portal (jktenders.gov.in). The price bid format (excel sheet available in e-Tender portal) is specific to a bid and is not interchangeable. The price bid format file ( BoQ itemwise -FormBased) shall be downloaded from the e-Tender portal and the bidders shall fill up only following fields in the sheet BoQ1:

1. Column 7 Rates in Rs./paise per unit
2. Column 9 Tax Amount in Rs./ Paise per unit

**Quantities shown in the Price Bid are only indicative. The actual quantity shall be worked out later on as per requirement.**

## **7. Signing of the BID**

The bidder shall digitally sign on all statements, document, certificates uploaded on his own responsibility for the correctness / authenticity. If any of the information furnished by the bidder is found to be false/fabricated/bogus, the EMD /bid security shall stand forfeited and his /her name shall be recommended for blocking of portal registration and the bidder is liable to the blacklisted.

## **8. Samples to be submitted**

The tenders are bound to supply only genuine items and reagents of make/model/ specification etc tender by him/it. The purchase committee can call samples of any item from the technically qualified bidder at any time. Failure to submit the samples before the stipulated dates will lead to automatic rejection of the tender. In case the samples are not found “**standard**” by the technical committee, same cannot be approved for supply despite having lowest rate.

## **9. Price BID Opening**

The opening of the price bid shall be done online by the tender inviting authority or his authorized representative. Only the price BIDs of the firms qualified in the detailed scrutiny and evaluation of the technical bid and samples verification, if any, conducted by the technical committee / Tender inviting Authority shall be opened in the second round.

## **12. Award of contract**

The contract will be awarded to the lowest evaluated responsive bidder. In case of L1 rates being quoted by more than one bidder the quantity to be supplied shall be equally divided amongst them.



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## **13. Performance security**

The EMD of success bidders shall be retained as performance security and shall be returned only after successful completion of the contract. MSME successful bidders shall have to submit the performance security of the same amount as of the EMD.

## **14. Shelf life of items supplied**

All items supplied, the expiry date i.e. the date up to which the Reagents shall retain its efficacy and potency shall be for **a period of at least two years** from the date of its manufacture and at the time of supply, should have **minimum 5/6th** shelf life from the date of manufacture when supplied. It is imperative that the materials supplied are in proper packaging capable of protecting the drug throughout their shelf life.

Materials supplied without following the above conditions will be rejected.

## **15. Payments**

No advances payments towards cost of items will be made to the bidder.

Payment shall be made after receipt of quality test report from government approved test laboratories and found as of “STANDARD QUALITIES” and bills shall be cleared after receipt of funds from the Govt. The bidder must undertake that the continuity of the supplies to the Govt. Medical College Baramulla shall be maintained even in case there is delay in the payments by GMC Baramulla and as\ due to delay in release of funds by the Union Territory of Jammu and Kashmir.

## **16. Penalties:**

In the event of the agency failing, declining, neglecting or delaying the supply of the materials or in the event of any damage occurring or being caused by the agency or in the event of default or failure by the agency or if the goods supplied do not conform the order to the ordered specifications or sample the institute shall without prejudice to any other remedy available to it under law for the time being in force in J&K State take recourse to all or any of the following penal action against defaulted agency:

- Make risk purchase from alternative source or from open market at the risk and cost of defaulted agency, out of the amount of Security Deposit/Earnest Money deposited by the agency/balance payment.
- For delay in supply of items beyond stipulated delivery period of supply order, Institute may accept the supplies after imposing penalty as per following.
- First extension up to 03days or part there of @3%of the delayed supply.
- Second extension up to 07days @5%of the delayed supply.
- In case of delay beyond a week supply shall be arranged from alternative sources.
- In case of default the Institute will have to procure the ordered items from the open market/another party at the firm's risk and expenses under Risk Purchase clause.



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- Forfeit the Security Deposit/Earnest Money and/or
- Recover the amount of the loss caused by the damage, failure or default (including the consequential damages) as may be determined by the Institute.

**17. Jurisdiction of Courts**

All disputes arising out of this bid will be subject to the jurisdiction of courts of law at Baramulla only.

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**DETAILS OF THE BIDDER  
Format T1**

GENERAL INFORMATION ABOUT THE BIDDER				
1.	Name of the Bidder			
	Registered address of the Firm			
	State		District	
	Telephone No.		Fax	
	e-mail		website	
CONTACT PERSON DETAILS				
2.	Name		Designation	
	Telephone No.		Mobile No.	
COMMUNICATION ADDRESS				
3.	Address			
	State		District	
	Telephone No.		Fax	
	e-mail		website	
TYPE OF THE FIRM				
4.	Private Ltd.		Public Ltd.	Proprietorship
	Partnership		Society	Others Specify
	Registration No. and date of registration			
5.	Manufacturer		Authorized Representative/ Stockist/dealer	
6.	Direct Importer			
7.	GST Registration			
8.	PAN: Furnish the copy of the PAN			



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9	<b>Bank Details of the Bidder: The Bidders have to furnish the bank Details as mentioned below for return of EMD /Payment for supply if any (if selected)</b>			
<b>a. Name of the bank :</b>				
<b>b. Full address of the Branch Concerned :</b>				
<b>c. Account no. of the bidder :</b>				
<b>d. IFS Code of the Bank :</b>				
<i>Date</i>	<i>Office Seal</i>		<i>Signature of the bidder /Authorized Signatory</i>	





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(To be submitted in *Part – I Technical Bid*)

( **Format T2** )

**DECLARATION FORM**

(Affidavit before Executive Magistrate / Notary Public)

I / We .....  
having My / our office at.....do declare  
that I / We have carefully read all the terms & conditions of bid of GMC Baramulla, for  
the supply of ..... (Name of the item). Our quoted price if approved will  
remain valid for a period of one year from the date of approval. I will abide with all the terms &  
conditions set forth in the Bid document Reference no.  
..... along with the subsequent amendment, if any.

I/We do hereby declare I/We have not been de-recognized / black listed by any State  
Govt. / Union Territory / Govt. of India / Govt. Organization / Govt. Health Institutions for  
supply of Not of Standard quality item/ Non-supply.

I/We agree that the Tender Inviting Authority can forfeit the Earnest Money Deposit and  
or Performance Security Deposit and blacklist me/us for a period of 3 years if, any information  
furnished by us proved to be false at the time of inspection /verification and not complying  
with the Bid terms & conditions.

I / We do hereby declare that I / we will supply the\_\_\_\_\_as  
per the terms, conditions & specifications of the bid document and hereby further declare that  
I/We will supply the Reagents /Supplies as per specifications/make shown in the BOQ.

The rates quoted in the bid are valid for 180 days.

Signature of the bidder: Seal

Date:

Name & Address of the Firm:



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(To be submitted in *Part – I Technical Bid*)

( **Format T3** )

**ANNUAL TURN OVER STATEMENT**  
(In the letterhead of the Chartered Accountant)

The Annual Turnover for the last three financial years of M/S\_\_\_\_\_ who is a manufacturer/importer/distributor/stockiest of Reagents are given below and certified that the statement is true and correct.

Sl. No.	. Financial Year	Turnover in lakhs (Rs) both in figures & words
1.	2021 – 2022	
2.	2022 – 2023	
3.	2023 -- 2024	

Date:

Signature of Auditor/  
Place: Chartered Accountant(Name in Capital)  
Seal Membership  
No.

N.B:

This turnover statement should also be supported by copies of audited annual statement of the last three financial years / Annual Report and the turnover figures mentioned above should be highlighted there.





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**Annexure "A"  
Tender Notice No: 25-GMCB of 2024-25**

S. No.	Particulars	Pack Size	Remarks
1.	Methanol	2.5 litre	
2.	OG 06	125 ml	
3.	Alician Blue	150 gms	
4.	Ethanol	5 litre	
5.	Formalin	5 litre	
6.	Paraffin Wax	1 kg	
7.	Xylene	2.5 litre	
8.	Cytochrome stain kit (Modified Leishman's) with stock buffer biolab Diagnostics Pvt. Ltd.	250ml	
9.	Cedar Wood Oil	200ml	
10.	PAS Stain kit	01 litre	
11.	AFB Stain kit	01 set	
12.	Microtome blade holds		
13.	Grossing set	01 set	
14.	Caplin jar plastic		
15.	Diamond pencil		
16.	Grossing Knives		
17.	Scalp Handle		
18.	Staining Racks (25 slides)	01 pack	

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